

Degree Program
**Professional Master
Program in
Electrical
Engineering**

UW - Seattle campus

Program ID: 2733 - 094

Autumn Qtr: 09/30/2009 - 12/18/2009

REGISTRATION FORM
University of Washington Educational Outreach

UW Educational Outreach Registration Services, PO Box 45010
Seattle, WA 98145-0010 Fax (206) 685-9359, Phone (206) 543-2310

**IMPORTANT - PLEASE READ - THIS IS NOT A BILL
KEEP A COPY OF THIS FORM FOR YOUR RECORDS**

* Return this form and payment to the above address or register by telephone using VISA or MasterCard by calling 206-543-2310 Monday through Thursday 8:00 a.m. to 5:00 p.m. and Friday 9:00 a.m. to 5:00 p.m.

* Registration is not final without payment.

PERSONAL INFORMATION

Name (Last)	(First)	(Middle)	Birthdate	Social Security No. (Required)
Address	City	State	Zip Code	UW Student ID No. (if known)
Day Phone	Evening Phone	E-mail		

Signature (I acknowledge I have read and understand all fee/policy information below.) _____ Date _____

Please check: Yes No I am active U.S. military or a U.S. military veteran. I will seek reimbursement from the GI Benefits Office.

COURSE(S)

Course Information on Back

METHOD OF PAYMENT

Please check the box that indicates your payment method:

VISA MasterCard

Credit Card. (Provide card information at right.)

Credit Card Number Expiration date

Enclosed check made payable to the University of Washington.
(Returned checks are subject to \$25 service charge.)

Print name as it appears on card Signature

Third-party payer - Separate document (purchase order or letter of authorization to bill) must accompany registration form each term.

Credit card billing address (if other than student address)

Third-party payer authorization on file.

Approved or pending Financial Aid - UWEO Payment Agreement must accompany registration form each term.

Phone number

FEES / POLICIES

PAYMENT POLICY: Payment (or, for students receiving financial aid, the UWEO Payment Agreement) is due at the time of registration. There is a \$25 late fee beginning the first day of the term: September 30, 2009. Students receiving financial aid through the UW Student Financial Aid Office must pay in full within one week after the financial aid has been disbursed. There is a \$75 petition fee beginning October 14, 2009.

REFUND POLICY: To receive a 100% refund, minus the \$35 nonrefundable registration fee, you must send a written request to withdraw by October 6, 2009. To receive a 50% refund, minus the \$35 registration fee, the written request must be received by October 29, 2009.

WITHDRAWAL POLICY: If you are not planning to continue in the program or course, please send a request to withdraw, with or without a refund, to: UW Educational Outreach Registration Services, PO Box 45010, Seattle, WA 98145-0010, or send email to uweoreg@extn.washington.edu.

ACCOMMODATIONS FOR DISABILITIES: To request disability accommodations, contact the UW Disability Services Office as early as possible at 206-543-6450.

CANCELLATIONS AND CHANGES: UW Educational Outreach reserves the right to cancel programs or classes with low enrollment. Fees and tuition are subject to change.

PARKING: Parking information and maps are available on the web at www.outreach.washington.edu/ext/studentinfo/gen_info.asp#parking.

