

# On-Leave and Part-Time Application

Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

Advisor: \_\_\_\_\_

Program: MSEE PhD

I am applying for:

Part-Time Status

On-Leave Status (Complete and attach On-Leave card)

Indicate any previous quarters of on leave status: \_\_\_\_\_

Effective Quarter(s):  Autumn  Winter  Spring  Summer Year: \_\_\_\_\_

**Reason:**

Last quarter of study. (You must register for at least 2 credits your final quarter.)

Medical, Family or Employment Emergency. Explain:

Enhancement of Student's Education. Explain:

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**Advisor's Statement of Support:**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Graduate Program Coordinator**

Notes:

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*If you have questions, please see the Graduate Advising Office.*